

Annex C – Traffic Regulation Orders (TROs)

CONSIDERATION OF INITIATIVES BY ELEMENT

As discussed below, these initiative may require TRO amendments.

- ‘No change’ where the initiative is covered by the TRO or is administrative.
- ‘Name Change’ is a text amendment’ to align the TRO with accepted permit name and current practice (see Annex A).
- ‘Minor Modification’ is an officer-agreed documented change.
- ‘Exec. Decision’ will be required for Initiatives with wider implications.
- Some initiatives prompt fuller ‘after Public Consultation’.

C-1/ Transition to the newer style of Parking Zone

Existing	Mix of Plated Parking Places (Bays) and some Areas, with signs at entry points.
Key Change	The restrictions within the Area need to be universal. Less signage overall.
Numbers	All new zones and revisions to existing when appropriate.
Budget	Lower installation and maintenance cost
TRO change	No change.
Action	Continue to introduce these ResPark types where suitable by using signs only at the entry/exit of each zone only.

C-2/ Review the Consultation Process

Existing	New and extended zones are developed locally, driven by petitions received.
Key Change	Move to larger zones across York.
Numbers	All zone in the longer term.
Budget	Not significant. Longer term maintenance savings.
TRO change	No change.
Action	To adopt the approach of consulting the wider neighbouring area rather than as directed by the driving petition or instruction for specific streets.

C-3/ Merge some existing zones

Existing	Small and irregular shaped zones have developed over the years.
Key Change	Remove boundary with some changes to parking patterns.
Numbers	Potentially all zones
Budget	No current impact
TRO change	No change
Action	Merge neighbouring zones if requested by petition in the usual way.

C-4/ Attendance and Carer's Permits.

Existing	Attendance (Carers') Permits are issued to resident for use by those visiting to provide care.
Key Change	Need to 'forward plan' for virtual permit roll-out.
Numbers	79
Budget	Additional cost of paper permit issued at no cost to resident.
TRO change	No change.
Action	Keep permits as above. Retain paper version of Attendance Permit through move to Virtual Permits.

C-5/ Temporary permits – Rationalise or bring into the TRO

Existing	Aim to provide the customer with a permit to 'walk out with'. TRO covers these as an Officer Decision
Key Change	Clarify process so Temporary Permits are one-month/ Standard.
Numbers	Approx. 70 at any time
Budget	No impact
TRO change	No change
Action	Simplify the administrative system whilst still leaving the issue of Temporary Permits covered by 'Officer Decision'.

C-6/ Clarify all the business related permits

Existing	'Business' permits are issued to the proprietor of Business Premises in a zone. Not all zones accommodate these.
Key Change	None; for clarity only.
Numbers	Currently 70 Permits.
Budget	No effect
TRO change	No change
Action	The use of a Business Permit be clarified as defined in the TRO. Article 17 (2) (g) applies in that the Permit is not for use on a motor vehicle, the owner of which is a Paying Guest.

C-7/ Household Permits – Discount and Premium

Existing	Household Permits offered as Discount, Standard & Premium
Key Change	Revise the Discount and Premium options. Retain the Emissions element in line with Policy.
Numbers	1,300 that currently hold Discount or Premium Permits.
Budget	If deleted all together the Discount Holders would pay more per year and Premium Holders would see a reduction per year. Currently more Discount Permits than Premium in circulation so there would be an increase in income.
TRO change	Minor Modification to delete references to Long and Short vehicles.
Action	To continue to apply 'discounted' and 'premium' prices based upon emissions (Low, Standard or High) but not length.

C-8/ Special Additional Permits.

Existing	Special Additional Permits are for vehicles owned and kept by those with mobility requirements.
Key Change	Permit to become vehicle specific.
Numbers	11
Budget	No change.
TRO change	Minor Modification so all SAPs are vehicle specific.
Action	Agree permit to be vehicle specific.

C-9/ 'Badger Hill' R39A – introduce charges for permits

Existing	This zone was introduced with permits free of charge through a planning agreement. TRO does not make specific reference to 'Badger Hill', just to Zone R39A.
Key Change	A recent Exec Member Decision session agreed that University of York would fund the implementation process, the issue of permits and operation of the enforcement hotline in the areas around the University. This allows for Additional Household Permit to be formalised and offered free of charge to residents. It is noted that charges may need to be introduced, potentially in a phased way, over a number of years once the planning agreement has expired. At that time residents will be consulted on the future of the scheme.
Numbers	Currently 100 but will increase as this zone expands.
Budget	None, until September 2024.
TRO change	Minor Modification to clarify Additional Household Parking Permits.
Action	Permits for the R39A zone and any extensions in the area continue to be free for the present.

C-10/ Paperless Option – consequent required amendments

Existing	'A Valid Permit must be displayed in the vehicle.' In addition, there is a range of charges applied for replacements if 'Paper' permits are lost.
Key Change	The vehicle would be permitted to park if its VRM is registered with CoYC as a 'permitted vehicle'. This would, therefore, allow 'paper' and virtual permits to be operated. Replacement paper permits would all attract a fixed fee of £25.00.
Numbers	All customers
Budget	Major Budget Agreed to bring in new system
TRO change	Minor Modification To revise wording to accommodate Virtual Permitting and change charge for replacement.
Action	To amend TRO and advertise to accommodate the introduction of Virtual Permits in line with the current back office project. To rationalise charges for the loss of those (remaining) paper permits to a fixed £25.00.

C-11/ Community Permits

Existing	These permits are for use when visiting a location to 'directly serve the physical or spiritual needs of a resident'.
Key Change	Add that 'the person is unable to do this without the use of a motor vehicle that requires a permit'.
Numbers	500
Budget	A small increase in income
TRO change	Minor Modification to amend wording to cover all groups. Amend 'Discount' reference to 'Low Emissions'. Clarify use of Daily 'All types' Permits.
Action	Clarify and include the following qualifying groups: GP + Local Nurse; CoYC Personnel; Carers and NHS.

C-12/ Review the Commercial Permit

Existing	These are for private companies that need to access buildings (rather than to visit people).
Key Change	Add that 'the person is unable to do this without the use of a motor vehicle that requires a permit'.
Numbers	65 Permits in circulation include the Discount (Low Emission) version. Also those issued to the schools in R60.
Budget	Not significant
TRO change	Minor Modification.
Action	Amend TRO and advertise

C-13/ Rationalise other on-street permits.

Existing	There are several permit types that are issued in small numbers. Many of these are very little used
Key Change	Identify those permits that can be discontinued or merged.
Numbers	Will affect few, if any Permit holders
Budget	Not significant
TRO change	Minor Modification.
Action	Migrate as many permits as possible into the core set of permit types.

C-14/ Reduce the maximum number of permits per household

Existing	Maximum of 4 'Resident' Household permits can be obtained; currently the 4 th permit is only available if the property has no off street parking.
Key Change	Reduce the maximum number of Resident permits of any type to 3.
Numbers	No one affected
Budget	No current effect
TRO change	Exec. Decision to agree change to TRO wording.
Action	Amend TRO and advertise the reduction to the maximum number of Residents' Permits to 3 per household.

C-15/ Visitor Permits Issue Criteria

Existing	Currently monthly limit on permit issued.
Key Change	No restriction on the issue of the 200 permits within a year. Further option to allow any resident, with proof of residency, to purchase Visitor Permits up to the agreed maxima against their address.
Numbers	Affects all residents in a resident parking zone
Budget	More compatible with move to Virtual Permits.
TRO change	Exec. Decision for change to qualification to obtain VPs. No change re max figure.
Action	Amend TRO and advertise the change to the qualification for Authorisation Card to apply to any resident. Each resident would need to pre-register and obtain 'Proof of Residence' through the new back office system.

C-16/ Authorisation Cards and Visitor Permits Pricings

Existing	Visitor Permits are £1.25 each and discounted (due to circumstances) to £0.30 each.
Key Change	Accept the new discount criteria as mentioned in Recommendation to main report.
Numbers	Might affect over 300 residents.
Budget	Minimal impact on income
TRO change	Exec. Decision to amend wording.
Action	Accept the new discount criteria as Recommendation in main Report. Amend the TRO and advertise these changes.

C-17/ Discount and Premium 2nd & 3rd Household Permits.

Existing	2 nd & 3 rd Household Permits are currently available.
Key Change	Establish discount and premium category for these permits.
Numbers	Approx. 500
Budget	Likely to be more qualify for discount than premium; therefore cost to Council.
TRO change	Exec. Decision for premium and discount Additional HPs (based on emissions)
Action	Create a High Emissions category for these permits (cost to be 140% of 2nd & 3rd Household Permits). Agree cost of discounted, Low Emissions Permits to be 50% of the standard pricing.

C-18/ Review 'Builders' Permits'

Existing	Property Permits are issued for up to a three month period. To assist those renovating a property, daily versions of these permits are being offered.
Key Change	To create a Builders' (Daily) Permit to formalise the current practice of issuing a daily (Scratch Off) form of permit for property renovation.
Numbers	1,000 plus Daily permits are issued a year.
Budget	No initial impact.
TRO change	Exec. Decision to introduce this Permit type.
Action	To amend TRO and advertise to introduce systems to create a Builders' (Daily) Permit. Clarify as set out above.

C-19/ Holiday Lets and Airbnb

Existing	No accommodation for this type of let. TRO prohibits the use of a Business Permit by a Paying Guest.
Key Change	Establish a Paying Guest Permit.
Numbers	A resident who has Paying Guests to stay for less than a month (not lodgers) can obtain a single Paying Guest Permit that is transferrable between vehicles belonging to Paying Guests. Also owners of self-contained residential properties, used for Holiday lets, can also obtain these permits.
Budget	No significant change. Suggest standard charge to be as 3 rd Household (Premium) Permit.
TRO change	Exec. Decision (potentially after public consultation) to create Paying Guest Permit.
Action	Amend the TRO and advertise the creation of a Permit for a Paying Guest in a Resident's home and in self-contained Business Rated accommodation.

C-20/ Guest House Permits – simplifying issue

Existing	Registered Guest Houses (RGH) can be issued with RGH permits for use in specified bays. They must register with Tourist Information, a practice that has largely become irrelevant. Up to 10 permits available.
Key Change	None; RGHs continue to have access to GH Permits.
Numbers	Up to 10 RGHs that currently hold 5 or 6 permits.
Budget	No significant reduction in income
TRO change	Exec. Decision after consultation with those affected.
Action	To clarify the qualification for Guest House Permits to be for guests at Guest Houses registered with City of York Council Parking Services. As take up of these vary zone to zone, to review GMO Bays in each zone with a view to rationalising parking on street. Consult broadly on the principles to be established. Report on findings.

C-21/ House of Multiple Occupancy (HMO)

Existing	Currently usable in Guest House Bays (GMO) and Community Bays only.
Key Change	HMO residents will be able to park anywhere within their resident parking zone. The application route for a resident in an HMO would lead them to obtaining what is, for all purposes, an Additional Household Permit. This could be offered at Low-emission, Standard and High Emission versions.
Numbers	40
Budget	Small increase in income
TRO change	Exec. Decision to align HMO Permits with Additional Household Permits 1.
Action	Amend TRO and advertise to remove the specific House in Multiple Occupancy category. Instead, all residents in an HMO would be able to obtain an Additional Permit.

C-22/ Remove Special Control Zone Status

Existing	There are three SC zones where residents can only have 1 Household Permit. Lack of on street capacity means Business Permits cannot be made available.
Key Change	Remove SC status and combine zones as necessary. Key impact will be number of Business Permits issued.
Numbers	70
Budget	No impact overall.
TRO change	Exec. Decision after consultation.
Action	Consult on the removal of SC status and combine zones as necessary. Report on findings.